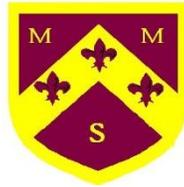


Maids Moreton C.E. School



Snow and Ice Clearance and Gritting Policy

To ensure the safety of staff, visitors and pupils to school, and to satisfy legal requirements for the provision of a safe working environment, we will adopt a robust approach to the clearance of snow and ice during periods of bad weather. In order to adhere to these commitments, we have produced this policy and a risk assessment.

At the beginning of the Autumn Term we will ensure that we are fully equipped with appropriate snow clearing equipment, including snow shovels, goggles and adequate stocks of rock salt / sand or grit. The caretaker will be reminded that his duties and hours may have to be re-arranged to ensure that the site remains safe during periods of bad weather.

In the event of snow and ice, it may be necessary for the normal routes into school to be temporarily restricted. If this is the case, it will be clearly signposted to parents/ carers and pupils at the beginning and end of the day.

First phase to be gritted:

- Pathway from pedestrian gate to main entrance including both disabled ramps

Second phase to be gritted:

- Path from side pedestrian gate through playground to all three classroom entrances including steps leading into Year 1 and 2 classrooms
- Pathways across car parks will also be cleared to allow staff safe access to the front entrance. Car parking areas/spaces will be cleared. The main vehicular entrance will also be cleared if the snow is so heavy that that essential vehicles (e.g. emergency vehicles, delivery lorries etc) would otherwise be unable to gain access to the site

The Headteacher will:

- Carry out a review of these procedures (including this policy and risk assessment) in the first half of the Autumn term to ensure their continued relevance.
- Liaise with the caretaker to confirm expectations of this policy.
- In lieu of caretaker absence, make alternative arrangements to ensure continuity of service.
- Regularly check paths throughout the day to ensure re-freezing or further snow coverage has not occurred. If it has, areas will be re-cleared and gritted as necessary.
- Communicate this policy to parents and carers.

The Caretaker will:

- Be responsible for the immediate clearance of snow and ice in designated areas, in line with this policy.
- Ensure that adequate supplies of all materials required for snow and ice clearance are in stock well in advance of the onset of winter and replenished promptly when stocks run low.
- Clear pathways through snow and ice of a width (at least one metre) suitable to allow access for pedestrians, pushchairs and wheelchairs using a snow scraper or shovel. Once the path has been cleared, rock salt or grit will be used to assist in providing extra grip. (snow and ice will NOT be brushed, or dissolved using hot water, as this will make surfaces more hazardous)
- Ensure that equipment provided to clear snow and ice is adequate for the purpose and maintained in a satisfactory condition.
- Ensure that all access routes are clear by 8am at the latest.
- Please note - It is not appropriate for school staff to clear or grit areas falling outside the school site boundary.

All staff will:

- Report any concerns regarding snow and ice clearance to the head teacher.
- Be responsible for safeguarding their own health and safety in snow and icy weather and that of the pupils in their charge.
- Wear footwear / clothing appropriate to the conditions.
- Liaise with senior management before home time and adopt an exit plan which is appropriate to the conditions.

