



## **Teaching Assistant and Care Assistant [2 separate roles]**

### **Maids Moreton CE School**

#### **Overview**

Maids Moreton Church of England School is a forward thinking, small and friendly village school. We pride ourselves on our excellent outcomes for pupils, rich and vibrant curriculum and outstanding pupil behaviour and attitudes. We are currently in the process of expanding to become a half FE, all through primary school (4-11 years). We will have our first Year 6 class in September 2024.

Are you looking for a fresh challenge or a next step in your career? We are recruiting 1 x part time teaching assistant and 1 x part time care assistant to join our small, dedicated team to start in September. You will be joining a school with a close knit, highly motivated and dedicated staff team, where pupils are respectful and motivated to learn. Previous experience of working with children in a primary setting would be an advantage but not essential.

**Closing date:** 22/4/24

**Interview Date:** week beginning 29<sup>th</sup> April

**Start date:** September 2024

**Contract type:** Position 1-permanent.

Position 2- Fixed term contract of 1 year initially, with a view to extending.

**Working hours:**

**Position 1:** [In EYFS and Key Stage 1-pupils aged 4-7].

10.15am-12.45pm Tuesdays

12.45pm-3.15pm Wednesdays

10.15-12.45pm Thursdays

10.15am-12.45pm and 1.15pm -3.15pm Fridays

**Salary:** £23,297 -£26,961 per annum, pro rata (Bucks Pay Range 1b -2 depending on skills and experience)

#### **Position 2:**

**The hours for position 2 are as follows-**

10.45am-1.15pm Mondays

11.45-1.15pm Tuesdays

10.45-1.15pm Wednesdays

11.45am-1.15pm Thursdays

10.45-1.15pm Fridays.

There is a possibility that the hours of position 2 could increase in time, to provide support to other pupils in the class with additional needs, depending on funding.

**Salary:** £23,297 to £24,223 per annum, pro rata (Bucks Pay Range 1b]

#### **About us**

We can offer you:- A school environment based on high expectations - Delightful, motivated children who are eager to learn and achieve well - A well resourced and attractive environment - A welcoming and caring school with supportive parents and dedication and enthusiastic colleagues. Take a look at our website:-

<https://www.maidsmoreton.bucks.sch.uk/>

#### **About the role**

Position 1 will include the delivering of phonics teaching and reading to groups of pupils, as directed by the class teacher, as well as supporting children in class in maths and other subjects. You will also take responsibility for delivering group interventions/individualised programmes of study, as directed by the class teacher. You will assist in monitoring pupils and assessing and recording their achievement and progress. You will promote the learning and personal development of pupils enabling them to make best use of the educational

opportunities available to them and to achieve their full potential. In addition, there will be some lunch supervision/mid morning break duties.

Position 2 is to provide 1:1 support for a 6 year old child with medical needs [Type 1 diabetes] during late mornings and lunch times. The role involves administering insulin, monitoring the child during lesson time, lunch time and play time and responding to changes in the child's blood glucose levels. Full training will be given.

### **About you**

The successful candidate will:

### **Essential**

- Hold Maths and English GCSE grade C/4 or above
- Have a strong commitment to the school demonstrating flexibility and willingness to play an active part in the staff team.
- Be a dedicated, hard working and enthusiastic team player.
- Possess good interpersonal skills, high standards of organisation and accurate record keeping
- Remain calm under pressure.
- Possess a practical nature and ability to use your own initiative.
- Demonstrate a dedication to raising attainment and progress of pupils with whom they work. [Position 1]
- Have a caring, patient and supportive nature.
- Show imagination, creativity, flexibility, initiative, positivity and an ability to work effectively as part of a team, to embrace and embed new strategies and approaches to support young people.

### **Desirable:**

- A keen interest in Education with previous Teaching Assistant experience [position 1]
- Experience of supporting young people in an educational setting [position 1]
- Experience of working with people of any age in caring capacity. [position 2]
- Experience of working closely with outside professionals within the education, health or social care sector.

### **Other information**

For further information, please contact our School Business Managers, Mrs Amunds Scott and Mrs Ling Cummins.

**Tel 01280 812058   Email: [office@maidsmoreton.bucks.sch.uk](mailto:office@maidsmoreton.bucks.sch.uk)**

Please note that this deadline may be extended based on the needs of the school, or the application window closed sooner if a suitable candidate is found. Therefore, we strongly encourage any applicants to apply as soon as possible. We look forward to receiving your application.

Maids Moreton CE School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be required to undergo an Enhanced DBS check. Any offer of employment is subject to satisfactory references. Please send your completed application form the school office via the email address below.

**We ask that all applicants use the attached application form. Please indicate on your application form if you are applying for position 1, position 2 or either.**